

Treasurer's Report 2022

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1. 2021: Finance Report

1.1 CENL Foundation ING account - Cash at bank and reserve for 2021

| CENL ING account | Bank Balance | Notes |
|--|---------------------|--------------------------|
| Opening bank balance as at 01.01.2021 | 0.00 € | As on bank statement |
| ADD Income | 900 539.88 € | See details on next page |
| LESS Expenses | 128 054.79 € | See details on next page |
| Bank balance as at 31.12.2021 | 772 485.09 € | As on bank statement |

1.2 CENL Foundation ING account - Final budget for 2021

| CENL budget 2021 (agreed at 2020 AGM) | CENL budget 2021 (agreed at 2020 AGM) | Income and expenses for 31 Dec 2021 | Balance at 31 Dec 2021 | Notes | Details |
|---|---------------------------------------|-------------------------------------|------------------------|-------|--|
| TOTAL INCOME | | | | | |
| CENL membership | 119 500 € | 124 500 € | 5 000 € | 1 | See notes for details |
| Transfer from reserves | 23 390 € | 23 390 € | - € | 2 | See notes for details |
| EKN 2019 Funds carried over | 5 000 € | 5 000 € | - € | 3 | See notes for details |
| CENL network groups 2020 budget carried over | 11 762 € | 11 762 € | - € | 4 | See notes for details |
| Expenses | | | | | |
| Financial support for AGM | 9 000 € | 8 690,17 € | 309,83 € | | |
| Travel costs for speakers | 4 000 € | - € | 4 000 € | | |
| Skills and Knowledge Exchange | | | | | |
| • Bursary programme | 10 000 € | 6 952.36 € | 3 047,64 € | 5 | See notes for details |
| • Hidden Stories Fund | 10 000 € | 8 340.00 € | 1 660.00 € | | |
| • CENL working groups 2020 carried over budget | 11 762 € | - € | 11 762.00 € | | See note 4. |
| • CENL working group 2021 budget | 15 000 € | 4 015.00 € | 10 985.00 € | | |
| Erland Kolding Nielsen Grant 2021 | 15 000 € | 9 627.63 € | 5 372.37 € | 6 | See notes for details |
| EKN 2019 x 1 grant carried over | 5 000 € | - € | 5 000.00 € | | See note 3. |
| CENL website | | | | 7 | See notes for details |
| • Maintenance costs | 6 000 € | 3 116.24 € | 2 883.76 € | | |
| • Content | 9 500 € | 17 857,47 € | - 8 357,47 € | | |
| Banking costs | 1 190 € | 3 287,13 € | - 2 097,13 € | 8 | See notes for details |
| Audit and legal costs | 8 000 € | 7 695.60 € | 304.40 € | 9 | See notes for details |
| CENL Secretariat | 52 000 € | 52 000 € | - € | | |
| Other office costs | 3 200 € | 6 473.19 € | - 3 273.19 € | | Overspend due to AGM sound contribution (3 824.51 €) |
| TOTAL EXPENSES | 159 652 € | 128 054.79 € | 31 597.21 € | | |

Notes to budget as at 31 December 2021

1. A. Income from Membership for 2021 total €122,500 and compromise of:

Income from Membership fees for 2021 for a total of €119,500 were received from 49 members as follows: Albania, Armenia, Austria, Azerbaijan, Belgium, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, England, Estonia, Finland, France, Georgia, Germany, Greece, Hungary, Iceland, Ireland, Italy (Florence), Italy (Rome), Latvia, Liechtenstein, Lithuania, Luxembourg, Macedonia, Malta, Moldova, Montenegro, Netherlands, Norway, Poland, Portugal, Romania, Russia (BYPL), Russia (Moscow), Russia (St Petersburg), Scotland, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey, Ukraine and Vatican.

The National Library of Denmark sent its payment twice; the CENL Secretariat reached out to their Finance team and refunded the duplicate payment on 17/05/21.

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- B. Income from Membership for 2020 total €5,000 and compromise of:

Late membership fees for 2020 were received from 2 members as follows: Spain for an amount of €3,000 paid on 30/04/21, and Turkey for an amount of €2,000 on 09/03/21.

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2. The CENL 2 account was closed on the 1st December 2020. The € 73,493.65 held into the CENL 2 reserves were transferred into the ING account. We currently do not hold these reserves in a separate account. The remaining risk of payments to a previous member of staff plus any anticipated legal fees for the period 2021-2022 amounts to €43,065.
3. The 2019 unspent budget for 2019 EKN grants of the National Library of Russia taking place in 2021 was carried over into the 2021 budget to cover the costs of this grant in the 2021 budget.
4. The Treasurer agreed to carry over, into the 2021 budget, the 2020 unspent budgets of the network groups as they were unable to organise their activities as planned due to the Covid-19 pandemic. €5,000 is being carried over for the AI

Network Group, €5,000 is being carried over for the Copyright Network Group and €1,762 is being carried over for the Books and Audiences Network Group.

5. Skills & Knowledge Exchange: bursaries & grants.

- Bursary B24 - National Library of Bosnia & Herzegovina

Purpose: Dr Ismet Ovcina, Director of the National Library of Bosnia & Herzegovina will visit the National Library of Montenegro, from 6-10 October, to meet with the new Director to exchange publications and to discuss possible projects between the two libraries. Dr Ovcina will also represent the National and University Library of Bosnia and Herzegovina at the International Book Fair Podgorica.

Status: Completed

Payment: Upfront payment of €800 paid on 28/09/21 [2021 – TR45] and balance payment of €200 paid on 25/10/21 [2021 – TR59]. Total payment: €1,000.

Due to Covid-19 and the inability to travel for most CENL members, there has been a very low take up of the bursaries. Therefore, the EC agreed in July 2020 to re-allocate €10,000 of the €20,000 budget to create a new ‘Covid-19 Support Fund’ to support CENL members badly affected by the virus. Five Covid-19 Support Fund applications were successful. One of the successful applicants, the National Library of Latvia, requested to receive the payment for its full grant at the end of its project, which is why the payment was made in 2021. The national libraries of Romania and Croatia also completed their projects in 2021 and therefore received the balance payment of their grants in 2021.

Due to travel restrictions continuing in 2021, the Skills and Knowledge Exchange Bursary has been underused. The EC discussed options to use the funds in other ways, and decided in June 2021 to offer two more Covid-19 Support Grants in 2021 using the unspent bursary budget.

Covid-19 Support Fund – 2020 grants:

- National Library of Latvia

Purpose: Purchase of emergency safety equipment and PPE, as part of wider ‘Emergency preparedness and response’ measures.

Status: Completed

Payment: Full payment of €2,500 on 16/04/21 [2021 – TR16].

- National Library of Romania

Purpose: Purchase of book sterilisation equipment to disinfect library materials and reduce quarantine time between users.

Status: Completed

Payment: Upfront payment of €1,950.40 on 25/11/20 [2020 – TR38] and balance payment of €453.36 on 15/06/21 [2021 – TR25]. Total paid: €2,403.76.

- National Library of Croatia

Purpose: Installation of two screens at the Library entrance to improve the quality and streamlining of information users most often request (safety measures, number of free seats, working hours, etc.)

Status: Completed

Payment: Upfront payment of €2,000 on 05/11/20 [2020 – TR32] and balance payment of €500 on 20/07/21 [2021 – TR34]. Total paid: €2,500.

Covid-19 Support Fund – 2021 grants:

- National Library of Malta

Purpose: A digital presentation and accompanying info panels highlighting the rich collections and archival groups in the National Library of Malta’s trust, which will travel across the national and public libraries’ network as well as to book festivals and fairs.

Status: Ongoing

Payment: No payment made.

- National Library of Moldova

Purpose: Improving digital technology equipment for the Center for Continuing Vocational Training in Library and Information Sciences within the National Library. The equipment will be used to record, process and promote training activities for librarians at national and international level (with English subtitles).

Status: Completed

Payment: Full payment € 2,499 made 11/11/2021 [2021 - TR 62]

Hidden Stories grants -2021:

Two Hidden Stories grants of €5,000 were awarded in 2021 to the National Library of North Macedonia and to the National Library of Serbia.

- National Library of North Macedonia

Purpose: Enriching the Library with LGBTQ+ publications - Conducting research on the extent to which LGBTQ+ publications are present in the collection and what publications are needed, as resources on queer topics have not previously been acquired in an organised manner, leaving a gap in available literature.

Status: Ongoing

Payment: Upfront payment of €3,840 on 05/10/21 [2021 – TR49].

- National Library of Serbia

Purpose: A project to record and preserve women’s experiences of the pandemic. Collection Days where women are invited to share stories of their lives during pandemic, especially those in the front lines. A series of lectures from academia, culture and media will accompany these Collection Days.

Status: Ongoing

Payment: Upfront payment of €4,000 on 25/10/21 [2021 – TR54].

6. ENK grants payments:

An EKN grant was awarded to the National Library of Estonia by the EC meeting on 10/03/21 for an International seminar on the issues of competencies and training for librarians in collaboration with the National and University Library of Iceland, Royal Library of the Netherlands, National Library of Latvia, and University of Iceland. The seminar took place on the 27th May 2021. An upfront payment of €3,907.76 was paid on 05/05/21 and a balance payment of €719.87 was paid on 23/07/21. The total paid for the EKN grant of the National Library of Estonia was €4,627.63. Full payment of € 5,000 was paid on 07/12/21 to the National Library of Bosnia.

7. Website costs consists of the support package from Brother from April to November 2021 for an amount of €2,347.68, support package for December 2021 for an amount of €294.75, the renewal of website plug-ins and of the agency worker fees from December 2020 to June 2021 for an amount of €9,777.59. The extension of the agency's worker contract until late November explains the over-spent on that budget line.

8. Banking costs consist of bank charges (this is what the bank invoices us for) of €2 924.13 and bank transfer fees of €363.00. The ING bank charges are much higher than the Lloyds ones that results in an overspend of €2 097.13.

Audit and legal costs consists of the invoice for the 2020 financial statement & audit for a cost of €7,695.60

1.3 CENL Audit and Financial Statements for 2021

The financial statements for 2021 were prepared and audited by RSM Netherlands Accountants N.V, finalised on 12th of May 2022 and sent to the EC on 20th of May 2022.

2 2022: CENL budget to 20 May 2022

2.1 Cash balances as at 20 May 2022

| CENL account - ING | Bank Balance | Notes |
|--|---------------------|----------------------|
| Opening bank balance as at 01.01.2022 | 772.485,09 € | Confirmed by bank |
| ADD Income | 77.650,00 € | |
| LESS Expenses | 19.165,91 € | |
| Bank balance as at 20.05.2022 | 830.969,18 € | As on bank statement |

2.2 CENL budget to 20 May 2022

| CENL budget 2022 (agreed at 2021 AGM) | CENL budget 2022 (agreed at 2021 AGM) | CENL Budget 2022 update (proposal AGM 2022) | Income and expenses to 20 May 2022 | Balance at 20 May 2022 | Notes | Details |
|---------------------------------------|---------------------------------------|---|------------------------------------|------------------------|-------|-----------------------|
| INCOME | | | | | | |
| CENL membership | 111 350 € | 104 900 € | 77.650 € | -33 700 € | 1 | See notes for details |
| Transfer from reserves | 33 650 € | 52 000 € | 33.650 € | - € | 2 | See notes for details |
| TOTAL INCOME | 145 000 € | 156 900 € | 111 300 € | -33 700 € | | |
| EXPENSES | | | | | | |
| Financial support for AGM | 13.000 € | 13 000 € | - € | 13.000 € | | |
| Travel costs for speakers | 4 000 € | 4 000 € | 489,50€ | 3.510,50 € | | |
| Skills and Knowledge Exchange | | | | | | |
| • Bursary programme | 10 000 € | 10 000 € | 800 € | 9.200 € | 3 | See notes for details |
| • CENL network group 2022 budget | 15 000 € | 15 000 € | 2 300 € | 12 700 € | | |
| Erland Kolding Nielsen Grant 2022 | 5 000 € | 15 000 € | 1 200 € | 3 800 € | 4 | See notes for details |
| CENL website | | | | | | |
| • Maintenance costs | 8.000 € | 8 000 € | 3.609,04 € | 4 390,96 € | | See notes for details |
| Banking costs | 1 500 € | 3 400 € | 1 794,13 € | - 294,13 € | 5 | See notes for details |
| Audit and legal costs | 8 000 € | 8 000 € | 7 823,86 € | 176,14 € | 6 | See notes for details |
| CENL Secretariat | 78 000 € | 78 000 € | - € | 78.000 € | | |
| Other office costs | 2 500 € | 2 500 € | 1 149,38 € | 1 350,62 € | | |
| TOTAL EXPENSES | 145 000 € | 156 900 € | 19 165,91 € | 125 834,09 € | | |

Notes to budget as at 20 May 2022

1. Income from Membership fees for 2022 for a total of € 77.650 were received till 20th of May 2022 from 34 members as follows: Albania, Armenia, Austria, Belgium, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, UK (England), Estonia, Finland, France, Georgia, Germany, Greece, Iceland, Ireland, Latvia, Liechtenstein, Lithuania, Luxembourg, Moldova, Netherlands, Poland, Romania, Scotland, Slovakia, Slovenia, Sweden, Switzerland and Vatican. The membership of the Russian libraries expired in 2022 due to the war against Ukraine. Ukraine asked for the suspension of the fee 2022 which was agreed upon by the EC already earlier.

2. Reserves
Transfer from reserves in 2022 will be higher caused by a loss of €6.450 in membership fees (Russian membership expired, and Ukraine fee suspended) and the proposed budget increase of €10.000 for the EKN grants. In addition, there is a proposed increase concerning the budget for banking costs € 1.900. Total €18.350.

3. Skills & Knowledge Exchange: bursaries & grants.
 - Bursary B25 - National Library of Romania
Purpose: Nicoleta-Roxana Dinu will visit the National Library of Sweden for 5 days at the beginning of June 2022.
Status: Due to take place in the first days of June 2022
Payment: Upfront payment of €800 paid on 28/03/2022

- Bursary B26 - National Library of Bulgaria

Purpose: Associate professor Krasimira Aleksandrova, Director and representatives from the NL of Bulgaria have been invited to visit the NL of Albania from 4-8 April 2022 in order to exchange good practices on the initiative "Cultural corners" in the NL of Bulgaria, present a travel exhibition "Books, directions, audiences" and sign a MoU between the two NLs.

Status: Completed

Payment: no payment made yet

- Bursary B27 - National Library of Bosnia and Herzegovina

Purpose: Mr Ovčina will visit the NUL Ljubljana - to make updates to the cooperation agreement between Slovenia and BaH, to exchange publication, to discuss potential future exhibitions, and for professional discussions and exchange.

Status: Decision pending

Payment: no upfront payment made

- Covid-19 Support fund - National and University Library St. Kliment Ohridski (North Macedonia)

Purpose: The project aims to establish a virtual "Book Club" as a kind of digital replacement for the physical presence of the library halls, that have been left without readers during the COVID-19 crisis. The "Book Club" will enable the library's members to interact with each other, to exchange recommendations, experiences, views on the library's collections or books in general, to give their suggestions about the improvement of the existing services in the library, to propose new ones, etc.

Status: Information to NL St. Kliment

Payment: no upfront payment made

- Hidden Stories fund - National Library of Scotland

Purpose: This project will produce a series of short videos which highlight items in the library's collection that capture the lives and stories of LGBT people throughout history. This project will focus on pre-1950s items allowing for the discovery of lesser known items and LGBT individuals and the selected stories will reflect this.

Status: Information to NL of Scotland

Payment: no upfront payment made

- Hidden Stories fund – British Library

Purpose: A youth-led project with support from the Library, working closely with local youth group, KCBNA (Kings Cross Brunswick Neighbourhood Association). The Library will support local young people to develop research and interviewing skills exploring their own family histories with sensitivity. British Library curators will help the young people tell their stories through collections pertaining to specific areas of the world: Afghanistan, Somalia, Sudan, Bangladesh and India. The project will be filmed to document the process.

Status: Information to BL

Payment: no upfront payment made

4. ENK grants payments:

- In 2022 the Erland Kolding Nielsen Grant goes to the National Library of Estonia for an in-depth knowledge exchange with the National Library of Luxembourg about the role of the National Library as a competence centre and coordinator of the library network in the country.

Status: Report expected

Payments: no payment made yet

- National Library of Russia St. Petersburg (First application in 2019, several times updated): Online conference "Transforming Libraries in the Digital Age" on 24th –25th and 28th of February 2022. The National Library of Russia provided the CENL secretariat with a report about the completed conference, but before it was published on the CENL website and before the final balance of the funds could be paid to the Library, the CENL Membership of Directors from

the Russian Federation expired.

Status: Completed / Payments: upfront payment €1,200 made 18/01/2022, no final payment to be made

5. Banking costs consist of bank charges and bank transfer fees of €1.794,13. The ING bank charges are higher than the Lloyds ones and we are expecting an overspent on that budget line (costs in 2021 €3.287,13). Budget update for 2022 is needed (proposed €3.400)
6. Audit and legal costs consists of the invoice for the 2021 financial statement & audit for a cost of €7.823,86.

3. 2023: Proposed budget for voting

| CENL proposed budget 2023 | Amount | PROPOSED PRIORITIES FOR 2023 IN LINE WITH STRATEGY 2018-2023 |
|--|------------------|--|
| Income | | <p>Priority 1: Support national libraries to increase their impact and to be strong organisations</p> <ul style="list-style-type: none"> Identify priority areas for skills development – investment in training opportunities Promote the power of the peer-to-peer network to share information (e.g. funding opportunities, key issues for debate, knowledge exchange) Develop CENL policy on advocacy Identify partnerships with relevant organisations <p>Priority 2: Develop national library services</p> <ul style="list-style-type: none"> Provide support in developing innovating services to meet evolving user needs Develop a shared service strategy through a number of surveys Explore innovative use and design of physical spaces for service and audience development Share best practice on cultural programmes, both physical and digital <p>Priority 3: Develop as memory institutions</p> <ul style="list-style-type: none"> Share best practice in collection management and stewardship Support collaboration in the area of digital collections and access services Review current legal deposit practices and legislative regulatory changes affecting library services Collaborate with European publishers to explore areas of mutual benefits <p>Priority 4: Strengthen CENL as a community</p> <ul style="list-style-type: none"> Continue to review governance models and the role of the Secretariat Review terms of reference of CENL subgroups to align with Strategic Plan Strengthen peer-to-peer network by improving member contacts Develop communications including CENL website further and explore the use of social media in the future |
| CENL membership | 114,450 € | |
| Reserves | 43,050 € | |
| TOTAL INCOME | 157,500 € | |
| Expenses | | |
| Financial support for AGM | 13,000 € | |
| Travel costs for speakers | 4,000 € | |
| Skills and Knowledge Exchange <ul style="list-style-type: none"> Bursary programme (€10k) CENL network groups budget (€5k x 3 groups - €15k) | 25,000 € | |
| Erland Kolding Nielsen Grant <ul style="list-style-type: none"> 3 x €5k grant | 15,000 € | |
| CENL website maintenance | 8,000 € | |
| Banking costs | 4,000 € | |
| Audit and legal costs | 8,000 € | |
| CENL Secretariat | 78,000 € | |
| Other office costs | 2,500 € | |
| TOTAL EXPENSES | 157,500 € | |

Notes on proposed budget:

Most numbers of the budget stay unchanged, only for some positions we propose moderate adaptations:

- Income from membership fees will be minus 5,700 € (3 members less than before). On the other hand, due to the new membership fee model agreed upon at the AGM in Brussels, there is also a plus of 8,800 €.
- Expenses for the Grants and Bursaries were decreased during the last two years as it was not possible to travel due to the pandemic. Now there is a certain catch-up effect and CENL members apply for grants and bursaries again, which is a good sign. Therefore, we would like to increase the budget for bursaries and the EKN grant. The EC also will discuss to set up a new emergency fund for endangered cultural heritage.
- Banking costs have risen a lot, the budget has to be adapted.