**HIDDEN STORIES SUPPORT FUND – APPLICATION FORM**

Please fill in this form, including the budget, to apply for the Hidden Stories Fund and email it to cenl@bl.uk by Thursday 17th September, 5pm GMT.

If you have any question about the application form, please contact the CENL Secretariat at cenl@bl.uk

* Section 1: Contact and organization details

**Application summary**

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| **Application heading:**Please set out in the following format: your organisation's name, project/activity title |  |
| **Please provide a short summary of what your project and/or activities will be if offered a grant (max word count 150):**If successful, this may be used in future to publicise your project |  |
| **Amount requested:** | € |

**Your details**

|  |  |
| --- | --- |
| **Title:** |  |
| **First name:**  |  |
| **Surname:** |  |
| **Job title:**  |  |
| **Email:** |  |
| **Telephone:**  |  |

|  |  |
| --- | --- |
| **Where did you hear about the Hidden Stories Fund?** | [ ]  CENL newsletter[ ]  CENL website[ ]  Email from your own library colleagues[ ]  Email from library contacts[ ]  CENL Twitter Account[ ]  Other Twitter Account[ ]  Networking or similar event[ ]  Word of mouth[ ]  Other |
| **If you picked other, please give details:** |  |

**Your organisation**

|  |  |
| --- | --- |
| **Name of library:** |  |
| **Address:** |  |
| **Website:** |  |

* Section 2: Project /activity details

**Your project/ activity**

In this section we ask you to tell us about your project and/or activities and how you will deliver these.

We also want you to demonstrate how your idea meets our fund’s aim, connects to a minimum of one of our priority areas of support and what outcomes might be achieved.

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| **Please select which activity you are applying for:**Please note that you can only apply for one type of activity per application | [ ]  Acquisition of new collection items reflecting the experiences & stories of, or created by, underrepresented communities[ ]  Research projects to investigate existing and still unexplored collections related to or created by underrepresented communities[ ]  Production of digitised content (imaging, audio, video) reflecting the stories and experiences of underrepresented communities[ ]  Exhibition proposals curated in collaboration with underrepresented communities, showcasing their stories[ ]  Outreach and public engagement projects with local underrepresented communities to collect, preserve, research and highlight their stories[ ]  Programme of public events, by/with underrepresented communities, to highlight their stories |

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| **Please summarise your project. Tell us about the things you will do, or the work you will deliver (max word count 500):**Please use bullet points where helpful |  |
| **Please provide the key dates and milestones for your planned project delivery:** |   |
| **Tell us what outcomes you might expect to see as a result of the project (max word count 750):**  |  |
| **How will you know if your project or activities have been successful? Tell us how you will evaluate the expected outcomes listed above. Please give details of any other measures you might make (max word count 500):** |  |

* Section 3: Budget

|  |  |
| --- | --- |
| **Expenses details** | **Amount in €** |
| *For example: digitisation of collection of photographs* | *€2,000* |
|  |  |
|  |  |
|  |  |
| Total |  |

|  |  |
| --- | --- |
| **Income/Investment details** | **Amount in €** |
| CENL Hidden Stories Fund *(please include here the amount that you are requesting)* |  |
|  |  |
|  |  |
|  |  |
| Total |  |

* Section 4: Submission

The terms & conditions of the Hidden Stories Fund can be read [here.](https://www.cenl.org/bursaries/)

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| --- | --- |
| **Can you confirm that the director of your library has approved this application and has accepted the terms & conditions of the grant?** | [ ]  Yes[ ]  No |
| **Name & email address of CENL Director who approved the application:** | Name:Email: |
| **Signature & date** Electronic signature is fine |  |