**ANNUAL REPORT TO CENL, 2017**

Name of the Country : TURKEY

Name of Library : National Library of Turkey

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**COLLECTION KEY FACTS AND FIGURES:**

The National Library of Turkey puts the materials into researchers’ service that has provided through compilation, purchase, donation or exchange after the necessary technical services have been completed to preserve them for future generations. There are 168.738 collections of non-book materials in the NLT, consisting of 1.296.198 printed books, 88.122 rare printed old Turkish books, 27.719 manuscripts, 1.455 rare Latin works, and microfilms. There is also a 252.549 volume archive of newspapers and magazines. NLT’s latest figures show the number of magazines around 10 million.

**HUMAN RESOURCES:**

The number of the cadre is 204 in NLT as of 31.12.2017, 153 of them full complement and 35 vacancies. Apart from these, there are 43 DÖSİMM (Central Directorate of Revolving Funds) workers in NLT. In addition, there is also 20 personnel working in NLT whose cadre is in other units of the Ministry and 13 staff of NLT is working in other units of our Ministry.

**PROVIDED SERVICES:**

Beyond an ordinary library, the Presidency of National Library, carrying out the qualities of being a national archive, museum and research center, has contributed to the services of Turkish culture, science, literature and arts life. The main titles of the studies that will bring the National Library to the future and achieve its goals and objectives are as follows:

**LIBRARIAN SERVICES:**

**Acquisition Studies (Material Provision):**

To develop its collection, National Library of Turkey provides materials through compilation, purchase, exchange, donation and transfer. In addition, subscriptions and purchases are conducted to enrich electronic databases and electronic book collections.

In 2017, 13.194 books and 2.429 non-book materials were donated to the collection. Through the exchange, 584 books, 68.811 books through legal deposit and 1.152 non-book materials were added to the collection. 15.589 book reserve transaction was made and added to the reserve store. In addition, 9130 duplicate books were sent as donations to the requesting libraries of institutions and organizations.

**Cataloging and Classification Studies:**

In 2017, the institutional qualification process of 51.430 materials including 44.091 books, 5.330 non-book materials, and 1.675 periodicals, 119 rare books, 70 manuscripts, 145 rare works with Latin alphabet was completed. 42.242 books and 4.794 non-book materials in various genres were completed and delivered to the relevant branches.

In addition, a total of 80.135 materials, including 72.135 books and 8,000 non book materials, the process was carried out through bid.

**Bibliography Preparation Studies:**

The subject-person bibliographies made in 2017 are like these: For the Trojan Bibliography, 2.077 books were scanned and 829 books were stored (outsourced catalog recording). Also, 13.454 articles were searched for the Trojan Bibliography and 42 articles were searched. 513 books were scanned and 295 books were serialized for the Aşık Veysel Bibliography whose preparations have been completed and in the process of being printed. In addition, for the Aşık Veysel Bibliography, 602 articles were scanned and typed. With the coming up the Trojan Bibliography on the agenda, 275 articles were scanned and typed for the Cemil Meriç Bibliography which was break-off to work.

The sum of the subject-person bibliographic works during the year is as follows: 2.590 scanned books, 1.124 typeset books, 14.331 scanned articles, 919 typeset articles. In total, 27.652 articles were scanned and 11.901 articles were typeset.

**Collection Protection:**

In 2017, restoration of Adana Museum manuscripts and the rare works of Turkish Children and the Periodical Publications collection that have not been included in the Library collection for years due to the need for restoration were restored in our Binding Section. In this context, 57 manuscripts and 703 rare works were restored and added to the collection.

In the Binding Section, old newspapers, magazines and books are repaired as well as the periodicals which are compiled or purchased.

In 2017, the binding processes of 1.998 books and 3.880 volumes of periodicals were completed. In addition, simple notebooks, banners, brochures, notepads, business cards etc of 153.700 copies' printing processes were completed within the scope of the printing, shaving and binding.

**COLLECTION SERVICES:**

**Book Collection Services:**

As of 1st January 2018 in the book stores of our library, there were 1.296.198 books in Turkish and foreign languages. Photocopies of the requested books are sent to researchers away from Ankara via e-mail. Moreover, within the framework of interlibrary cooperation activities, books, photocopies and similar services are provided to libraries in accordance with the legislation.

**Periodicals:**

In 2017 (January - December), 31.475 readers used 26.256 materials. The number of members in the Periodicals Information System (Digital Library) was 1.172, the number of readers using the system was 9.464, and the number of materials downloaded from the digital publications was 13.514.

In 2017, 1.675 periodicals were catalogued and 436.542 periodicals were broadcasted. The number of periodicals taken from the stores given to the benefit of readers was 26.256.

**Non- book Material services:**

31 types of the library's rich audiovisual materials are archived and available for researchers.

Since 1949, 20 banners covering daily cultural, social and political life, digital images of 517 original paintings by famous painters and 302 images (Karagöz-Hacivat) from https://digital-kutuphane.mkutup.gov.tr have been presented to the service of researchers.

In the digital library system, researchers will be able to access various collections such as portraits, stamps, first day envelopes, banners, money, postcards in the upcoming period. Since 2015, members of the NLT have been using the phonograph records on our web page with a new decoration.

**Visiually Impaired Services:**

In 2017, 287 audio books were vocalized for our visually impaired members with the support of our volunteers and in the same year, after the arrangements and controls more than 5.000 audiobooks were placed into the archive of the Talking Library Visually Impaired Center. Every Friday, 5 new books are added into the system.

100 pieces of selected phonograph records from the collection of our Presidency were presented to the visually impaired members in the newly created Phonograph Records Radio. For the elementary school members, children's books have been included in pdf format titled "Text Books". Members can also use shortcut keys to listen to audiobooks and songs on a Phonograph Records Radio.

**Manuscripts and Rare Works:**

During the sorting out the books in Arabic, Farsi and Turkish, the manuscripts with foils were sent to the restoration and conservation laboratory to be assembled. A manuscript with foils of 29 volumes was brought together by this lab. These works are included in the collection. In the same year, 32 volumes of rare books which were published in Latin alphabet before 1801 were included in the collection and recorded in Kaşif automation system.

In 2017, 3.221 researchers were given consultation services via face-to-face, telephone and e-mail, and 2.641 materials were offered to researchers. Moreover, researchers downloaded 3.965 pose through the digital library. In accordance with requests from public institutions and organizations, digital copies of the works were also provided. Purchased or donated for the library, Arabic, Farsi and Ottoman works were identified and their lists were prepared. The works published before the letter revolution in 1928 in our collection were contributed to book exhibitions held in our library.

**Digital Collection Services:**

In 2017, 68.719 posed newspapers and 169.204 posed magazine images were taken from the materials in NLT. In addition, in accordance with the request of Ministry of Culture and Tourism, 166.992 posed materials were scanned and transferred to digital media. In 2017, a total of 404.915 poses were digitized and the number of digital images from the beginning of 2015 to the end of 2016 was 8.703.592.

**Samsung Dijital Library:**

26.362 pieces of divan, court records, periodicals and manuscript microfilms and digital images of digital publications in the library are made in Samsung Digital Library. In 2017, the number of readers coming to Samsung Digital Library was 1.283, and the number of digital poses given to the reader was 412.527.

**INFORMATION SERVICES:**

1.181.744 people benefited from the NLT’s website in 2017.

**Disaster Recovery Center:**

As a result of disasters like  earthquake, flood, cyber attack etc., the server, network and software reconciliation studies within the disaster recovery center system have been completed with the aim of protecting our data in our electronic environment and ensuring business continuity, and the Disaster Recovery Center has begun work to set up a backup system at another location.

**Kaşif Library Automation System:**

In our library, there are approximately 1.739.994 bibliographic records in the database under the library automation program. Every day, bibliographic records of various related materials are entered into the database and bibliographic records of new materials to be added to the collection are also transferred to the database by "Data Entry Project".

**Talking Library Web System and IOS, Android Apps:**

Talking Library Web site of our library was introduced to visually impaired members in 2015 with software and its design was developed by using the latest technology. The system is available at http://konusankitaplik.mkutup.gov.tr. The test processes of iOS and Android applications are being developed within the system.

**Digital Library System:**

Efforts are continuing to ensure that digital content created by NLT can be effectively and efficiently delivered to prestigious and world-class services at national and international levels, taking into account the latest technology, accessible and usable design principles.

**Samsung Digital Library Android Application:**

Within the scope of the project, an android tablet application software has been completed in which sample materials selected from digital content such as manuscripts, paintings, figures, banners and Turkish Socities Collection are included in our collection. A contribution of this work is to increase the awareness of our researchers to the outstanding materials in our collection.

**SMS Information System:**

The SMS information service, which has been completed for the purpose of enabling the researchers to use the library more effectively, reserving the kiosks to download the smallest number of queues during busy days and hours, and informing various issues within library services, will be available soon.

**Financial Information:**

**Current Budget:**

NLT’s current budget in 2017 was 13.585.000.00 TL and 13.099.151.00 TL of the budget has been spent.

**Investment Budget:**

The initial budget of NLT for the investment budget in 2017 was 11.010.000.00 TL and 10.357.855.00 TL of the investment budget has been spent.

**Activities Performed Within the Scope of Investment Projects:**

**Published Procurement Project:**

Because of the fact that the first address of access to information and documents is the libraries. The NLT also strengthens its collections in various ways in order to meet the needs of society and contribute to social development in this way. Materials that are not available through compilation, donation or exchange are provided through purchasing and memberships. Within the scope of this project, in order to develop our collection, in 2017, 16.661 printed books, 30.587 electronic books, 495 phonographic records, 562 longplay, 44 Ottoman coins, 1.988 glass negatives, 514 periodicals, 2.052 photographs, 34 manuscripts, 13 pieces of written line sheet, 2 original works of art, 27 pieces of rare works, 3 pieces of rare works of periodicals, 65 pieces of letter of documents, 9 maps, 23 banners, 13 albums, 170 postcards were purchased. 6.660 books were purchased to send to the other country's libraries as part of exchange. In addition, subscriptions of 13 electronic databases were renewed. 21 foreign periodicals, 3 newspapers and 43 domestic newspapers and 18 magazines were subscribed .

**International Events:**

In 2017, Memorandum of Understanding was signed by the National Library of Korea, Pakistan, the National Szechenyi Library in Hungary and the National Library of Uzbekistan named after Alisher Navoi.

On 15-18th November 2017, a committee from our library visited the National Szechenyi Library in Budapest, Hungary to debate various issues like transcription of manuscripts.

On 27-30th November 2017, NLT joined the meeting organized by the Director of the National Library of Tajikistan and the EIT Institute in Dushanbe, under the title of "ECO National Library Presidents 4th Meeting" .

By the contributions of our Presidency, a photo exhibition, named as "Traces of Istanbul on Glass Plate Negatives: From The Empire To The Republic" was organized in Belarus and Turkmenistan.

A 4-day meeting was held in Antalya on 30th October - 2nd November 2017, where official recognition of the Union of National Libraries of Turkish Speaking Countries and Related Communities, and more effective implementation of the Union's work, work plans and programs were discussed.

In the framework of the Memorandum of Understanding signed between our Presidency and the Headquarters of the Government of Pakistan on February 23rd 2017, 1.000 books were donated to the "Turkish Book Corner" in the National Library of Pakistan.

**Number of foreign researchers who came to the National Library in 2017:** 191

**Number of schools visiting the National Library in 2017:** 632

In 2017, 113 activities were held in jointly or individually by the host of NLT.

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| Performance Indicator | 2017 Target | 2017 Realization |
| The minimum number of poses transmitted to digital media | 400.000 | 404.915 |
| Number of pages of works whose conservation and restoration were made | 7.100 | 4.972 |
| Number of manuscripts whose conservation and restoration were made | 12 | 57 |
| Number of books whose bookbinding and bind protection were made | 8.500 | 2.143 |
| Number of materials whose cataloguing and categorization were made | 120.00 | 131.231 |
| Number of materials provided to the library (compilation, donation, purchase, exchange and transfer) | 70.000 | 92.169 |
| The number of materials requested by the user | 137.000 | 74.477 |
| Number of pages downloaded from the Periodicals Information System | 29.500 | 13.514 |
| Number of audiobooks recorded | 400 |  |
| Increase the number of international exchange and donated materials | 7.000 | 2.234 |

**Some Important Activities in our Conference and Exhibition Halls:**

With 7 countries represented at the Embassy level in Ankara for the 50th anniversary of the Southeast Asian Countries Cooperation (ASEAN) on 13-20th September 2017, a series of events including the opening reception and the ASEAN book corner, planting tree, ASEAN countries exhibition and cultural programs.

On 14-19th November 2017, the exhibition titled "Traces of Istanbul on Glass Plate Negatives: From the Empire to the Republic" was held by NLT. It consisted of 100 photographs selected from the glass negatives from our collection with a 1.5-year-effort.