

**CONFERENCE OF EUROPEAN NATIONAL LIBRARIANS  
CENL - ANNUAL REPORT - 2003  
THE NATIONAL AND UNIVERSITY LIBRARY  
Zagreb, Croatia**

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**1. 1. MANAGEMENT OF THE LIBRARY**

The National and University Library, which was founded almost four hundred years ago is fulfilling its dual function: as a national library and as a university library of the University of Zagreb, the oldest among the six universities in Croatia.

The Library is governed by the Library Board consisting of nine members: 3 representatives from the Ministry of Science, Education and Sports, 3 representatives from the Ministry of Culture and 3 representatives from the Library. The Library Board decides and supervises the programme, strategic and financial plans the annual operating budget, decides on capital investment.

At the end of 2003 the Library Board adopted amendments to the Statute.

**2. 2. FUNDING AND FINANCE**

In 2003 the Library received 57.654.058 Kuna, the national currency that equals 7.539.524, 53 €, from the State budget and additionally provided, 5.187.581 Kuna (678.389, 26 €) mostly from various services, which gives the total budget of 62.841.639 Kuna (8.217.913, 80 €).

Total Annual Revenues	62.841.639 Kuna (8.217.913,80 €)
Total Annual Expenditures	57.151.653 Kuna (7.473.824,12 €)

**3. 3. LEGISLATION**

Some articles of the *Law on Scientific activities and higher education*, which was passed in July 2003, provides better foundation for the university library system.

#### 4. 4. BUILDINGS

Eight years after the library moved to the new premises, the closed storage has been finally equipped with the special shelving for newspapers.

#### 5. 5. STAFFING MATTERS

There are 300 FTE; among them are 131 members of the staff that hold a higher education diploma, or 43,7 % (6 of them has Ph. D., 19 master degrees), then, library assistants and other professional staff (curators, translators, electric engineers, etc.).

#### 6. 6. INFORMATION TECHNOLOGY AND NETWORK

In cooperation and financially supported by the CARNet, (Croatian Academic Network), the Library launched the project of wireless network, which includes 30 lap-tops and 10 PCMCIA cards. This service has been used by 2 747 users.

The Library LAN consist of 345 personal computers (220 for staff and 125 for users), and 14 servers.

The IT department was involved in testing several applications for long-term archiving solutions of the electronic deposit.

Cataloguing of printed and electronic material (networked and on CD ROM) in union catalogue consisting of 34 participating libraries, were amongst the main activities of the technical department. In order to organise the cataloguing process of electronic material more efficiently, some documents and guidelines were provided and adopted to define the necessary workflows, staff training and testing.

URL: <http://www.nsk.hr/crolist>

The Library continued with the catalogue conversion.

The three main series of national bibliographies (Books, Serials and Articles) are available as online editions.

#### 7. 7. THE DIGITAL LIBRARY

The pilot digitisation project started in 2001 and covered the selection of various valuable documents from the rare books and special collections. During the last year the Library prepared the *Guidelines for cataloguing the digital reproductions*. The UNIMARC format was accepted. During the year approximately 40 units, which have been selected from the rare books and special collections, were digitised and are accessible through the OPAC.

The Preservation department is provided with equipment for digitalisation.

The library has published a cumulative Croatian bibliography, series A – books from 1990-2002, on CDROM, which represents ten years book production since Croatian independence.

The second measurement of the Croatian web by the University Computing Centre, Zagreb showed that the Croatian web is 548 GB, which compared to 2002, is an increase about 41 %.

The sample included 11.000 servers in measurement. The project results are available at

<http://www.srce.hr/mwp/>

#### 8. 8. LEGAL DEPOSIT OF MATERIALS

Under legislation right, which stems from the Law on Libraries, we receive two copies of all materials published in Croatia By the legal deposit, right the Library acquired 5.594 titles of the printed books, additionally electronic books on physical units: 65 on CDROM and 10 on DVD and 190 titles of the networked books.

Among the items received last year are, 1.606 titles (4.746 volumes) of periodicals in a printed format, together with 5 titles on CDROM and 89 titles acquired for remote access and 209 titles (13.057 volumes) of newspapers.

We regularly collect the publications by Croatian authors published abroad as well as publications about Croatia and about Croatians abroad. We have purchased 49 titles and 136 book titles were donated.

## 9. ACQUISITION

A part of the library collection is been built by acquisition of foreign scientific and professional literature, both monographs and serials, in printed and in electronic format. We have purchased 3.429 monographs (1.599 foreign and 1.830 Croatian), 672 titles /4.002 volumes of foreign scientific and professional periodical titles and databases (4 on CDROM and 56 databases – bibliographic or full text with the remote access).

In 2003, we have been subscribed to 672 titles in a printed format and 120 in electronic format. We also subscribed to 2.495 full text electronic journals.

A consortia licence agreement of the National and University Library in Zagreb with other university libraries in Croatia allows the remote access to full text databases.

Considerable number of our collection is acquired through donations and exchange.

### 9. 9. SPECIAL COLLECTIONS

The Library has four special collections: The Rare Books and Manuscripts, Music, Prints and Drawing and Cartographic. The Rare Books and Manuscripts Collection purchased a particularly fine 23 rare books among them are two first prints:

- ➤ Peter Paulus Vergerije: *De ingenuis moribus*, Venice 1497,
- ➤ Dante Alighieri: *La Divina Commedia*, printed by Dobrić Dobričević in Brescia 1487.

The two first prints are important because the famous printer of Croatian origin, Dobrić Dobričević, printed them.

We have published a Catalogue of the bequest by *Miroslav Krleža* (1893-1981, a well known Croatian writer. The bequest consists of 16.176 letters, 462 documents and 1.174 manuscripts. The rare book department had 1.110 users of 4.410 units, 295 written user request and 21 group visits (314 persons).

The Prints and drawing collection collects graphic material, maps, exhibition catalogues, posters, drawings. Last year the collection has been enriched by 1.770 items among them two drawings by painters Milivoj Uzelac, and one by Jerolim Miše and sketch book of Nasta Rojc. The most valuable acquisition was a collection of 671 ex-libris of Ignac Hagge, containing Croatian artists.

The 936 users of the Prints and drawing collection consulted 8.110 various items.

Cartographic collection has acquired 4 valuable copperplate charts *Plan des Environs De Ragusa, 1809*, *Nova Dissegno Della Dalmatia et Crovatia* (F. Bertelli), 1566. Etc. In the reading, 820 users consulted 2.480 items.

Collection of Printed Music and audio material added 1.319 items, and bequest of Croatian composers Dinko Fio and Juraj and Vladimir Stahuljak. The collection had 503 users who consulted 937 various items. Three concerts and one exhibition have been organized in the main vestibule of the Library.

## 10. 10. PRESERVATION AND CONSERVATION

For protection of library material, several techniques have been applied; chemical and mechanical cleaning and disinfection, especially of parchment. A special attention was paid to microfilm part of national newspaper collection, 60.824 microfilm shots (images) have been taken. Additionally, 38.630 microfilm images were photographed for special collections. By applying the paper mash technique, several severely destroyed rare books are preserved. The conservation department has carried out several assessment studies regarding the recommended improvements of materials protection and preservation advice.

## 11. 11. SERVICES TO READERS AND USERS

Library is open 72 hours a week and it had 15.652 newly registered readers, 90 % students from the Zagreb University. The entrance turn-still registered over 302.000 visits. The Library provides information services including bibliographic and reference as well as subject searching of local information sources and those to full text and bibliographic databases with the remote access. On behalf of our users, the information specialist provided more than 25.000 searches. We communicate electronically with many registered but also non-registered users, and provide additional information. Web pages provide access to catalogues and consortium wide remote access to full text and bibliographic databases.

[www.nsk.hr/usluge](http://www.nsk.hr/usluge)

More than 353.000 remote visitors visited the web pages.

We organise group education for students in the electronic classroom on site. More than 100 groups (2.042 individuals) had a guided tour of the Library.

In our reading rooms, we provide in-house use of materials from the open stack and on-site loan from the closed stack. In our reading rooms, we have provided 287.343 various items including books, periodicals or other non-library material and 975 microfilms.

Users have heavily visited our five reading rooms, four of them with the open stack.

We borrowed 14.226 books, and additionally 122.815 volumes loaned on-site from the closed stack.

The interlibrary loan and document delivery services play an important part in widening access to source materials from our Library to other libraries; we accomplished 227 requests form abroad and 938 interlibrary loans form other Croatian libraries.

By international document delivery service, we provided 2.374 articles and loaned 1.086 books on behalf of our users.

The International Permanent Exhibition of Foreign Literature, as a separate reading room and exhibition acquired its collection by donation; 1.159 books, and 597 periodical titles, which are accessible in the separate OPAC of the ISIP database (Portal). In addition to provision of their library services ISIP has organised four special exhibitions in their reading room and eight foreign book exhibitions outside the Library.

## 12. 12. CULTURAL EVENTS, EXHIBITIONS AND PUBLISHING

Library is notable not only for its services but for organising various cultural events and exhibitions. During the year, many distinguished exhibitions and interesting book

presentations have been organised. Besides this, we are a well-visited place for concerts or conferences. This made us a committed partner also in organisation of such activities. The Library has organised eight exhibitions, accompanied by the catalogue, two with support of foreign embassies.

- ➤ *Canadian books and Canadian writers in Croatia* (with the support of the Canadian embassy)
- ➤ *40th anniversary of the Elisey Treaty* (with the support of the embassies of Germany and France)

Presentations:

- ➤ The project *Bibliotheca eruditionis*.  
We are involved in the project of the National Szecheny Library- *Biblioteca Corviniana Digitalis*.

We have published 11 exhibition catalogues. A full list of library editions could be consulted at the [www.nsk.hr/knjizara](http://www.nsk.hr/knjizara)

### 13. 13. LIBRARY CO-OPERATION

The national and international cooperative initiatives are gradually increasing. Internationally, we are an active member of *CENL* and participate on the conferences of *CDNL*. The Library is a member of the *IFLA*, the International Federation of Library Associations, *LIBER* (The League des bibliothèques européennes de recherche) and *CERL*. Digitised Croatian children books are represented in the international project of *ICDL* (International Children's Digital Library).

We are also involved in the international Project of *Biblioteca Corviniana Digitalis*. In UNESCO's *Index Translationum*, 1.463 book records, translated into Croatian were added to this international database.

The Library also takes part in international programmes of ISBN, ISSN, and ISMN.

Professional staff took part in 10 international conferences and 7 national.

The Library itself is organising or co-organising conferences.

Already for several years, we organise:

- ➤ *CROINFO - a conference on Knowledge Management*,
- ➤ *Seminar for special libraries and libraries of the higher education*
- ➤ *Seminar Archives, Libraries and Museums*
- ➤ *The first conference for public libraries*.

Two foreign students of librarianship spent two months and a semester working in the Library.

Two years ago, The Training Centre for Librarians established as a joint project of the National and University Library and City Libraries of Zagreb, Department of Librarianship and Croatian Library Association provided 31 training seminars /154 hours were, attended by 323 participants. [www.nsk.hr/cssu](http://www.nsk.hr/cssu)