

**CONFERENCE OF EUROPEAN NATIONAL LIBRARIANS  
CENL - ANNUAL REPORT - 2004  
THE NATIONAL AND UNIVERSITY LIBRARY  
Zagreb, Croatia**

**Address:**

Director General  
Josip Stipanov, Ph.D.  
Hrvatske bratske zajednice 4  
P.O. Box 550  
10000 ZAGREB

Tel: 00385 1 616 - 4111

Fax: 00385 1 616 - 4186

Email: [nsk@nsk.hr](mailto:nsk@nsk.hr)

URL: <http://www.nsk.hr>

## 1. MANAGEMENT OF THE LIBRARY

The National and University Library, which was founded almost four hundred years ago, is fulfilling its dual function: as a national library and as a university library of the University of Zagreb, the oldest among six universities in Croatia.

The Library is governed by the Library Board consisting of nine members: 3 representatives from the Ministry of Science, Education and Sports, 3 representatives from the Ministry of Culture and 3 representatives from the Library. The Library Board decides and supervises the programme, strategic and financial plans the annual operating budget, decides on capital investment.

The professors from the Faculty of Economy / Department for Management provided an intensive management training course for senior managers of the Library.

The decision of the Professional Board was to redefine the internal performance standards for all library activities.

## 2. FUNDING AND FINANCE

In 2004 the Library received 53.727.633, 24 Kuna, the national currency that equals 7.003.779,74 €, from the State budget.

Total Annual Revenues	53.727.633, 24 Kuna (7.003.779,74 €)
Total Annual Expenditures	50.053.072,43 Kuna (6.524.774.56 €)

## 3. LEGISLATION

The present Law on Libraries dates from 1997.

#### 4. BUILDINGS

There were no new constructions to the library building.

#### 5. STAFFING MATTERS

There are 306 FTE; among them are 130 members of the staff that hold a higher education diploma, or 42, 5 % (6 of them has Ph. D., 21 master degrees), then, library assistants and other professional staff (curators, translators, electric engineers, etc.).

#### 6. INFORMATION TECHNOLOGY AND NETWORK

In 2003, the wireless network was installed as a joint project of the CARNet, (Croatian Academic Network), and the Library. The network consists of 30 lap - tops and 10 PCMCIA cards. This service has been used by 3 769 users.

The Library LAN consists of 300 personal computers and 14 servers. Special attention was given to security of the network (antivirus protection package).

Cataloguing of printed and electronic material (networked and on CD ROM) in union catalogue of 34 participating libraries, were amongst the main activities of the technical department.

The mayor project in providing distance access to library collection was digitisation of *Alphabetical Card Catalogue*, which is now completely available on the web site. The Catalogue contains two alphabetical orders that were created up to the year 1999. Besides the main catalogue several other catalogues from special collections were digitised.

URL: <http://www.nsk.hr/crolist>

The Library continued with the catalogue conversion.

The three main series of national bibliographies (Books, Serials and Articles) are available as online editions. The cumulative National Bibliography-Series A Books 1990-2003 have been published as a CDROM edition.

Further actions and organisational decisions regarding the union catalogue of serials have been continued, including the ISBD (CR) and the training of participating librarians.

The work on Croatian translation of the UDC – Social and Humanities, 1<sup>st</sup> volume was completed to be published.

#### 7. THE DIGITAL LIBRARY

The pilot digitisation project started in 2001 and covered the selection of various valuable documents from the rare books and special collections.

New web pages are in preparation with various new content and functionality.

Archiving the Croatian web initiated as a pilot project in 2004, resulted with several guidelines for operational applications concerning the long-term archiving solutions of the electronic deposit.

The first phase of the project *Digital Archive of the Networked Publications* have been realised in cooperation with the University Computing Centre in Zagreb.

#### 8. LEGAL DEPOSIT OF MATERIALS

Under legislation right, which stems from the Law on Libraries, we receive two copies of all materials published in Croatia. By the legal deposit right the Library acquired 5.997 titles of

printed books, additionally, 73 electronic books and 101 master and doctoral thesis in physical units and 172 titles of the networked publications.

Among the items received are, 2.179 titles (5.719 volumes) of periodicals in a printed format, together with 5 titles on CDROM and 89 titles acquired for remote access and 214 titles (14.785 volumes) of newspapers.

The library is continually developing good relations with publishers especially through its CIP and ISBN/ISMN and ISSN programmes and various book presentations.

## 9. ACQUISITION

A part of the library collection is been built by acquisition of foreign scientific and professional literature, both monographs and serials, in printed and in electronic format. We have purchased 4.126 monographs (2.511 Croatian and 1.615 foreign), 647 titles /2.984 volumes of foreign scientific and professional periodical titles and databases (92 on CDROM and 45 databases – bibliographic or full text with the remote access).

Considerable number of our collection is acquired through donations and exchange.

Library collects *Croatica* which are publications by Croatian authors published abroad as well as publications about Croatia and about Croatians abroad. In order to organise the comprehensive collection of *Croatica*, the Library have purchased several hundred titles printed abroad.

## 10. SPECIAL COLLECTIONS

The Library has four special collections: The Rare Books and Manuscripts, Music, Prints and Drawing and Cartographic. The Rare Books and Manuscripts Collection purchased a particularly fine 11 manuscripts, 47 books, among them two first prints, being important because of the Croatian printer Dobrić Dobričević.

- a. Roberto Valturio. *De re militari*. - Veronae : impressum {per Boninum de Boninis) anno D(omi)ni M.cccc.I.xxxii.xiii.februarii /Verona : Dobrić Dobričević, 13<sup>th</sup> February 1483
- b. Marcus Terentius Varro. *De lingua Latina*. - Impressum Brixiae :per Boninum de Boninis de Ragusia & Miniatum. Delsera Florentinum socios anno Christi.M.cccc.Ixxxiii.die xvi.lunii (Brescia :Dobrić Dobričević, 16<sup>th</sup> June 1483

The Library has sent 58 records to the cooperative database of manuscripts *Manuscriptorium*-<http://www.memoria.cz/engine/manuscriptorium-visitors>

The rare book department had 1.685 users of 9.455 units, 253 written user request and 15 group visits (119 persons).

The Prints and drawing collection collects graphic material, maps, exhibition catalogues, posters, drawings. The collection highlight acquisition is the graphic map of the Croatian famous artist Ivan Picelj, published in Paris in only 36 copies.

The 827 users of the Prints and drawing collection consulted 3.029 various items.

Cartographic collection has acquired valuable charts *Dalmatia Nova Tabula* (Giacomo Gastaldi, Venezia 1548), *Sclavonia Croatia, Bosnia & Dalmatiae Pars Maior* (Koeln, 1594), *Das Herzogsthum Krain* : Nro 140 / F.J.J. von Reilly. Wien 1789. etc

870 users consulted 2.605 items.

Collection of Printed Music and audio material added 1.278 items, and bequest of Croatian musicians Jurica Murai and Stanislav Preprek. The collection had 583 users who consulted 1.323 various items. Five concerts and one exhibition have been organized in the main

vestibule of the Library. The Japanese Government Foundation has awarded high fidelity audio visual equipment for listening booths and reading rooms of the Music Collection. This is the first audiovisual installation in any Croatian library.

## 11. PRESERVATION AND CONSERVATION

For protection of library material, several techniques have been applied; chemical and mechanical cleaning and disinfection, especially of parchment. A special attention was paid to restoration and preservation of national newspaper collection. Therefore, 40.888 microfilm shots (images) have been taken and 15.414 leaves were restored by the method of mash technique. Additionally, 65.233 microfilm images were photographed for special collections. By applying the paper mash technique, several severely damaged rare books were preserved. Collection of the Pakrac eparchy that has been severely damaged during the war has been finally restored, after several years.

## 12. SERVICES TO READERS AND USERS

Library is open 72 hours a week and it had 15.771 newly registered readers, 90 % students from the Zagreb University. The entrance turn-still registered over 320.000 visits. The Library provides information services including bibliographic and reference as well as subject searching of local information sources and those to full text and bibliographic databases with the remote access. On behalf of our users, the information specialist provided more than 35.898 subject searches and 219.994 bibliographic. Access to catalogues and consortium wide remote access to full text and bibliographic databases is provided on the web pages.

[www.nsk.hr/usluge](http://www.nsk.hr/usluge)

More than 446.867 remote visitors accessed the web pages with 25.197.902 hits. National bibliographic databases have been consulted more than 4.5 million times.

A group education for students is organised in cooperation with faculties in the electronic classroom.

At the Library site new contents have been added: *Virtual classroom* (with 8 distance e-learning modules) and *Portal of the Croatian Scientists*. [www.pohz.hr](http://www.pohz.hr)

A guided tour of the Library was organised for 78 groups.

In our reading rooms, we provide in-house use of materials from the open stack and on-site loan from the closed stack.

Users have heavily visited our five reading rooms, four of them, with the open stack.

We borrowed 13.553 books, and additionally 243.844 volumes loaned on-site from the closed stack and 918 microfilms.

The interlibrary loan and document delivery services play an important part in widening access to Library collection. We accomplished 1.548 interlibrary loan requests to other libraries.

By international document delivery service, we provided 1.959 articles and loaned 642 books on behalf of our users.

The International Permanent Exhibition of Foreign Literature, as a separate reading room and exhibition acquired its collection by donation; 695 books, and 531 periodical titles, which are accessible in the separate OPAC of the ISIP database (Portal). ISIP has organised three special exhibitions in their reading room and six foreign book exhibitions off-site.

### 13. CULTURAL EVENTS, EXHIBITIONS AND PUBLISHING

Library is notable not only for its services but for organising various cultural events and exhibitions. During the year, many distinguished exhibitions and interesting book presentations have been organised. Besides this, we are a well-visited place for concerts or conferences. This made us a committed partner also in organisation of such activities.

The Library has organised 13 exhibitions and additionally 10 exhibitions in cooperation with other organisations. We have published 11 exhibition catalogues.

The exhibition highlights were:

- *Petrarca and Petrarchism in Croatian Literature*-celebrating 700<sup>th</sup> birth anniversary of Francesco Petrarca
- *World Press Photo*: an international exhibition of world newspaper photography, which was organised for the first time and in cooperation with the Dutch Embassy
- *Pablo Neruda: life and works* - on the occasion of 100<sup>th</sup> birth anniversary in cooperation with Embassy of Chile and Pablo Neruda Foundation from Santiago

Off-site exhibitions:

- *Three scripts - three languages. Croatian Written Monuments, Manuscripts and Publications through Centuries*, organised in Brussels, Stuttgart and Karlsruhe, represents three scripts and three languages used by Croatians during the history.
- *Alvar Alto: Architecture and Reading*, organised in cooperation with the Finnish Embassy and the Alvar Alto Museum.

We have organised 11 book presentations.

The publishing activities of the Library are steadily rising. A full list of library editions could be consulted at the [www.nsk.hr/knjizara](http://www.nsk.hr/knjizara)

### 14. LIBRARY CO-OPERATION

The national and international cooperative initiatives are gradually increasing. Internationally, we are an active member of *CENL* and participate on the conferences of *CDNL*. The Library is a member of the *IFLA*, the International Federation of Library Associations, *LIBER* (The League des bibliothèques européennes de recherche) and *CERL*. Digitised Croatian children books are represented in the international project of *ICDL* (International Children's Digital Library).

In UNESCO's *Index Translationum*, 1.642 book records, translated into Croatian were added to this international database.

The Library also takes part in international programmes of ISBN, ISSN, and ISMN.

Professional staff took part in 22 international conferences and 9 national.

The Library itself is organising or co-organising conferences:

- *CROINFO2004 - a conference on Knowledge Management*,
- *Seminar: Special Libraries and Libraries of the Higher education*
- *Seminar: Archives, Libraries and Museums*
- *The 2nd Conference for Public Libraries*
- *Round Table on Library Statistics*

The Library submitted the TEMPUS EU project *A Model of the University of Zagreb Library System*, with EU partner libraries from Goettingen, Helsinki and Copenhagen.

Several mutual agreements have been undersigned, among them with the Czech National Library (MASTER) and National and University Library “Kliment Ohridski”- Skopje (FYR Macedonia).

Two foreign students and several Croatian students of librarianship were admitted to fulfill their practical work.

The Training Centre for Librarians established as a joint project of the National and University Library and Zagreb City Libraries, Department of Librarianship and Croatian Library Association, three years ago, provided 37 training seminars, which were attended by 749 participants. [www.nsk.hr/cssu](http://www.nsk.hr/cssu)

## 15. MAJOR CELEBRATION

The Library celebrates its day in February and awards distinguished workers. On the occasion of the Croatian Book Day (22<sup>nd</sup> April), the theme of the round table was *Croatian literature for Children and Young Adults*.

## 16. ORGANISATION CHART

National and University Library, Croatia: Organisation chart

